

# AGENDA

LITIGATION SECTION OF THE STATE BAR  
EXECUTIVE COMMITTEE  
LONG RANGE PLANNING RETREAT  
NOVEMBER 19-21, 2004  
RANCHO BERNDARDO INN

## Friday, November 19, 2004

7:00 - 9:00 p.m.      *Hosted Cocktail Reception, Hors d'Oeuvres & Light Buffet* Casual [All are welcome]  
Granada Room / Rancho Bernardo

## SATURDAY, NOVEMBER 20

8:00 - 9:00 a.m. *Continental Breakfast* [All are welcome]  
Santa Catalina Room - West

9:00 - 12:00 Noon      *Planning Meeting*  
Santa Catalina Room - West

### 1. RESTRUCTURING OF SECTION

- a. Reorganization/Elimination/ Consolidation of present standing subcommittees
  - i. Admin Justice/ State Court Rules/ Fed Courts/ Appellate/ ADR/ Jury Instructions/ Complex Lit?
  - ii. Technology?
  - iii. Outreach/ Lawsuits/ Diversity/Membership?
  - iv. Others?
- b. Use of short term subcommittees/ commissions for different identifiable projects year to year
  - i. Jury instructions
  - ii. Civility creed
  - iii. Diversity guidelines

- iv. Website
  - 1. development
  - 2. promotion
  - 3. Accessibility of publications
- v. Electronic Discovery
- vi. Discovery abuses
- vii. Federal Rules Amendments
- viii. Rules of Prof Responsibility
- ix. Attorney-client privilege
- x. Trial symposium tape "montage"
- xi. Turning work product into programs
- xii. Others

## 2. MEMBERSHIP GROWTH AND MEMBERSHIP BENEFITS

- a. "Why Join the Litigation Section?"
  - i. What attracts us to the Section?
  - ii. Calif Litigation
  - iii. Lit Review
  - iv. Lit Update
  - v. "Punchier" names for publications?
  - vi. Programs
  - vii. Brown bags
  - viii. Website
  - ix. Marketing materials—creation & distribution
  - x. Bench-bar mixers
  - xi. Others
- b. Approaching law firms/ public legal entities
- c. Cross-sponsoring/ cross-selling event
- d. Dues issues
- e. Others

12:00 Noon - 1:00 p.m.      *Lunch [Committee members/advisors]*  
    Santa Catalina Balcony

1:00 - 3:30 p.m.

*Planning Meeting resumes*

### 3. CONSTITUTION AND OPERATION OF EXECUTIVE COMMITTEE

- a. Board Members
- b. Advisors
- c. Officers
- d. Need for additional admin support
- e. Meetings
  - i. "All member" meeting/ reception?
- f. E-mail circulation
- g. To-do list/ follow up/ pre-meeting report
- h. Budget/ carry-forward
- i. Other ideas

### 4. TRIAL SYMPOSIUM DISCUSSION

- a. Commitment
- b. Alternating with different intensive program
- c. Frequency
- d. Length
- e. Cost
- f. Location
- g. Content
- h. Hall of Fame Award component
- i. Keynote speaker component
- j. Marketing/ Sponsorship/ Cross-sponsorship
- k. Tapes
- l. Other thoughts

### 5. LEGAL LONDON

- a. Frequency
- b. Content
- c. Costs
- d. Other thoughts

### 6. STATE BAR CONNECTIVITY

- a. Identifying/ working with overlapping committees/ commissions/ sections
- b. Participation in Council of State Bar Sections
- c. Cross-marketing
- d. Others

3:30 - 7:00 p.m.     *Leisure Time*

7:00 p.m.             *Hosted Cocktail Reception & Hors d'Oeuvres*  
[Committee and guests]  
Granada Lawn/ Rancho Bernardo

7:30 p.m.             *Hosted Dinner* [Committee and guests]  
Granada Room / Rancho Bernardo

**SUNDAY, NOVEMBER 21**

8:00 - 9:00 a.m.       *Full American Breakfast Buffet* [All are welcome]-  
North Lawn/Granada

9:00 a.m. - 12 noon     *Business Meeting* - Santa Catalina Room - West

7. UNFINISHED BUSINESS

8. SCHEDULING EXECUTIVE COMMITTEE MEETINGS FOR 2005  
(BRING YOUR CALENDARS !)

9. ADDITIONAL COMMITTEE REPORTS

10. NEW BUSINESS

ADJOURNMENT